

Interdisciplinary Polish Studies: Style Guide

General standards **32,000**

- not more than 35,000 characters (with spaces, footnotes included)
- text alignment: justified
- line spacing 1 ½
- no hyphenation
- no indentation
- no page headers, no page footers
- font: Times New Roman, size 12
- To emphasize special words or parts of the text, use *italics*. No capitalization, no boldface, no spacing, no underlining!
- Use “...” for literal quotations. Use [...] to mark omissions within a quotation.
- Each illustration, table, diagram etc. requires a source to be given below the object.
- Illustrations etc. are to be delivered in separate files.
- Use footnotes, no endnotes!

There is no separate bibliography at the end of the article. **All bibliographical information is to be given in footnotes.**

With the very first citation, the reference in the footnotes must include the author’s name, publication title, publication year, publisher information, and a page number.

Footnotes: sample citations

The following examples illustrate citations used in footnotes without a separate bibliography. Full citations are followed by shortened versions to the same source.

Concerning articles in anthologies or journals: With the very first citation, please list the page range for the whole chapter and essay and article. In addition, list the specific page numbers consulted, if any. With further citations of the same source, list only the specific page numbers.

Book

One author

1 Michael Pollan, *The Omnivore’s Dilemma: A Natural History of Four Meals*. New York: Penguin, 2006.

4 Pollan, *Omnivore’s Dilemma* (as cited in note 1), p. 3.

Two or more authors

9 Geoffrey C. Ward and Ken Burns, *The War: An Intimate History, 1941–1945*. New York: Knopf, 2007, p. 34.

13 Ward and Burns, *War* (as cited in note 9), pp. 59–61.

For four or more authors: list only the first author, followed by *et al.* (“and others”):

3 Dana Barnes et al., *Plastics: Essays on American Corporate Ascendance in the 1960s . . .*

6 Barnes et al., *Plastics* (as cited in note 3).

Editor instead of author or in addition to author. Chapter, article, essay as part of a book

1 Bela Vago (ed.), *Jewish Assimilation in Modern Times*. Colorado: Boulder, 1981.

3 Vago, *Jewish Assimilation* (as cited in note 1).

5 Ezra Mendelsohn, “A Note of Jewish Assimilation in the Polish Lands,” in Vago (ed.), *Jewish Assimilation* (as cited in note 1), pp. 141–149 (147).

10 Mendelsohn, “Note of Jewish Assimilation” (as cited in note 5), p. 142.

Book published electronically

If a book is available in more than one format, cite the version you consulted. For books consulted online, list a URL and the access date. If no fixed page numbers are available, you can include a section title or a chapter or other number.

2 Philip B. Kurland and Ralph Lerner (eds.), *The Founders' Constitution*. Chicago: University of Chicago Press, 1987, http://and.and.press-pubs.uchicago.edu/and_founders_and, accessed 28 Feb. 2010.

5 Kurland and Lerner, *Founders' Constitution* (as cited in note 2).

Journal article

Article in a print journal

1 Joshua I. Weinstein, "The Market in Plato's Republic," *Classical Philology* 104, no. 4 (2009), pp. 439–458 (456).

4 Weinstein, "Plato's Republic" (as cited in note 1), pp. 452–453.

Article in an online journal

Include a DOI (Digital Object Identifier) if the journal lists one. A DOI is a permanent ID that, when appended to <http://> and dx.doi.org and in the address bar of an Internet browser, will lead to the source. If no DOI is available, list a URL. Include an access date.

1 Gueorgi Kossinets and Duncan J. Watts, "Origins of Homophily in an Evolving Social Network," *American Journal of Sociology* 115, no. 4 (2009): pp. 405–450, doi: 10.1086 and 599247, accessed 28 Feb. 2010.

3 Kossinets and Watts, "Origins of Homophily" (as cited in note 1), p. 439.

Article in a newspaper or popular magazine

If you consulted the article online, include a URL and access date. If no author is identified, begin the citation with the article title.

1 Daniel Mendelsohn, "But Enough about Me," *The New Yorker*, 25 Jan. 2010, p. 68.

2 Sheryl Gay Stolberg and Robert Pear, "Wary Centrists Posing Challenge in Health Care Vote," *The New York Times*, 27 Feb. 2010, http://and.www.nytimes.com/and_2010/and_02/and_28/and_us/and_politics/and_28health.html, accessed 28 Feb. 2010.

3 Mendelsohn, "But Enough about Me," (as cited in note 1), p. 69.

4 Stolberg and Pear, "Wary Centrists," (as cited in note 2).

The abbreviation **Ibid.** is only used to provide reference for a source that was cited in the immediately preceding footnote.

5 Ezra Mendelsohn, "A Note of Jewish Assimilation in the Polish Lands," in Vago, *Jewish Assimilation* (as cited in note 1), pp. 141–149 (147).

6 *Ibid.*, p. 148.

Semicolon is used to separate different reference items in the footnote.

1 Michael Pollan, *The Omnivore's Dilemma: A Natural History of Four Meals*. New York: Penguin, 2006; Geoffrey C. Ward and Ken Burns, *The War: An Intimate History, 1941–1945*. New York: Knopf, 2007, p. 34.